VENDOR PARTICIPATION AGREEMENT

Fri. 4:00pm-10:00pm, Sat. noon-10:00pm, Sun. noon-5:00pm
Monroeville Convention Center

This agreement is entered into this_____day of _____, 20____, by and between Pittsburgh BBQ & Band Fest and_____("Participant").

Contact_____ Booth Name_____

Company_____ Address_____

Phone_____ Cell_____

Fax_____ Email Address_____

Booth Size	NON-FOOD	Craft Vendors
10X10	$545	$400
10X20	$795	$650

SPECIALTY FOOD VENDORS
PLEASE CALL 412-773-4996 FOR RATES

Insurance Company Name_____ Policy Number_____
(You must add Pittsburgh BBQ & Band Fest *to your insurance policy as being additionally insured for June 27, 28 & 29 and* ***include the certificate with this application.*** **Please initial_____**

Electric – if needed is paid separately directly to Monroevile Convention Center

Special Provisions_____

List specifically what products you will be selling. Will need to be approved by the festival._____

_____

Select booth

Non-Food 10x10	**$545**	_____
Non-Food 10x20	**$795**	_____
Craft Vendors 10x10	**$400**	_____
Craft Vendors 10x20	**$650**	_____

Grand Total _____

A) Please make checks payable to:
Specialty Tradeshow, Inc and Mail to PO Box 8279, Pittsburgh, PA 15218
We also accept Mastercard and Visa, a 3% surcharge is applied to all credit card payments. In the event of a participant cancellation, the fee is not refundable.

B) If paying by credit card, please fill out information below, (a 3% fee will be applied to all credit card transactions)

Type of credit card:_____ Zip Code: _____
Credit card number: _____ Expiration date:_____ CVV code: _____
Charges will show on your credit card statement as *Pgh Wedding and Event Services*
You can also call in your credit card payment to 412-773-4996

A 25% LATE FEE WILL BE APPLIED TO ANY BALANCE NOT PAID 14 DAYS PRIOR TO THE EVENT
$50 PER DAY LATE FEE WILL BE APPLIED TO ANY BALANCE NOT PAID IN FULL BY THE FIRST DAY OF THE EVENT
No refunds will be given once application is received unless your application is not approved.
No applications will be accepted without payment.
Setup information will be sent out one week prior to the event.

This application will serve as invoice

Sponsorship Opportunities are available
If you have any questions, please feel free to call Sal at 412.773.4996 or email at bigdayent@aol.com

Terms of Agreement, Policies & Procedures

The following are the contract terms of the agreement to rent vendor space at Pittsburgh BBQ & Band Fest As a participant, your acceptance of these terms shall constitute a binding agreement.
1 Pittsburgh BBQ & Band Fest. The words " Pittsburgh BBQ & Band Fest" as used herein shall mean Pittsburgh BBQ & Band Fest, their officers, agents and any employees acting for it, in the management of this event.
2 Eligible Participants Pittsburgh BBQ & Band Fest reserves the right to determine whether any company or product is eligible under the standards for inclusion in the festival.
3 Eligible Products All products and services to be sold, offered or referred to during the Pittsburgh BBQ & Band Fest must be included in the Agreement. Pittsburgh BBQ & Band Fest reserves the right to exclude the sale of any product.
4 Sanitation Every business and vendor is responsible for maintaining a high standard of sanitation within their booth, including keeping all services, cooking and flooring surfaces clean and litter-free. Participants must provide sufficient personnel to comply with the following:
When the Festival is Open: Participants should deposit their trash into the trash containers provided for each booth. No trash should be allowed to pile up within the booth. Participants are responsible for breaking down all cardboard boxes and placing them in the dumpster.
At Closing Each Night: Participants should set bagged trash in front of their booth for pick-up. Participants using grease in their operation, or that produce grease as a by-product of food preparation, must use grease containers. Grease liquids or solids may not be dumped in any sewer, sink, tree pit or anywhere else on festival site.
5 Fire and Safety Laws All federal, state and city regulations pertaining to fire and safety must be adhered to. NO OPEN FLAMES, LIT CANDLES OR BURNING OF INCENSE WILL BE ALLOWED INSIDE OF TENT. Outside grilling areas must be contained in the designated space to insure public safety. All Participants must comply with the City of Monroeville Regulations. **Tents MUST be fire rated.**
6 Compliance with Law/Standards Participants are responsible for meeting all city/state resale-licensing agreements. Pittsburgh BBQ & Band Fest assumes no responsibility for any tax liability incurred by Participant from the sale of any Goods at the festival. Participant further agrees to indemnify and hold harmless Pittsburgh BBQ & Band Fest from any tax liability the Participant may incur from the sale of any Goods at the Festival. Participant must comply with fire, safety, tax and ADA requirements of the City of Monroeville and County of Allegheny and the regulations of the City of Monroeville Food Sanitation Division to insure safe food preparation.
7 Insurance is the responsibility of the Participant and is required. Pittsburgh BBQ & Band Fest is not responsible for replacement of lost or stolen goods. Participants are responsible for obtaining their own general liability insurance for the show dates, including set-up and tear-down. Participants and attendees regarding vendor space rental *(You must add* Pittsburgh BBQ & Band Fest *to your insurance policy as being additionally insured for June 27, 28 & 29 2025 and include the certificate with this application.)*
8 Surrender of Premises At the conclusion of the festival, Participants must surrender the premises to Pittsburgh BBQ & Band Fest in the same condition as when originally occupied.
9 Pittsburgh BBQ & Band Fest will be *June 27, 28 & 29* 205. Set up will be **Friday June 27** after **10:00am**. The festival runs Friday 5pm-10pm, Saturday noon-10pm and Sunday, noon 5pm
10 No generators will be permitted without prior approval. **Absolutely NO LOUD GENERATORS.**
11 Food vendors must protect their area from grease stains with paper, tarp, etc. and ensure any stains are cleaned
12 All cords must be covered with carpet or tape
13 No refunds will be given once application is received.
164 Acknowledgement, Release and Waiver of Liability. I/We, the undersigned individual(s) hereby acknowledge that I/We will be obtaining and using for the duration of Pittsburgh BBQ & Band Fest, from June 27, 205 through June 29, 2025, a ten foot by ten foot (10 ft x 10 ft) tent, or any tent or equipment that I/We bring for use with my/our Festival functions, which will be provided by the Pittsburgh BBQ & Band Fest its agents, servants and employees, as it relates in any manner whatsoever to any claim, charge, cause of action and/or lawsuit which would arise out of the use of said tent. I/We hereby further release the Pittsburgh BBQ & Band Fest from any liability and/or responsibility on the part of Pittsburgh BBQ & Band Fest, its agents, servants and employees, for any conduct engaged in by me/us arising out of, in any manner whatsoever, the use of said tent for the duration of Pittsburgh BBQ & Band Fest. Finally, it is understood and agreed that I/We shall hold Pittsburgh BBQ & Band Fest its agents, servants and employees, harmless for any and all issues that may arise or occur while said tent is in my use and possession during Pittsburgh BBQ & Band Fest, commencing on June 27, 2025 and ending on June 29, 2025.
17 The Festival will go on regardless of weather. No refunds will be given for any reason. We reserve the right to change the date, time and venue due to unforeseen circumstances.

18 Postponement If the Pittsburgh BBQ & Band Fest is unable to open the Festival as herein provided, or is compelled to postpone or relocate said Festival on account of strikes, fires, casualties, acts of God or other causes beyond the Pittsburgh BBQ & Band Fest's control, then it shall not be in any manner financially liable to Exhibitor**.** If the Festival is postponed and the exhibitor is unable to participate on the rescheduled date, any monies paid can be applied to any future festival or event held by the Producer of the Pittsburgh BBQ & Band Fest.
19 Liability and Indemnity The Pittsburgh BBQ & Band Fest will not in any way be liable for both personal and/or property injury that may occur to an Exhibitor, its employees or its agents, nor for the safety of any exhibit against accident or any other destructive causes. The Exhibitor shall indemnify and hold harmless the Pittsburgh BBQ & Band Fest from and against any and all claims, liabilities, losses, costs, damages, expenses, including reasonable attorney's fees, obligations or charges of any kind whatsoever made against or suffered by the Pittsburgh BBQ & Band Fest in any way connected with or relating to the Exhibitor's participation in the Pittsburgh BBQ & Band Fest.
Exhibitor agrees that whenever an attorney is retained by festival management, to represent the interest of festival management in any civil or criminal proceeding, arbitration or mediation hearing, arising out of the terms of this Agreement or any disputes regarding payments due, contract view differences, participation difficulties, suits arising from exhibitors display from the negligent or intentional act of the exhibitor, or any other legal action, including arbitration and mediation hearings, hereunder, all attorney and court fees (both management and exhibitor's) shall be payable by the exhibitor.
20 Payment Participant must include all fees with registration form.

Please make paid-in-full checks payable to:
Specialty Tradeshow, Inc and Mail to PO Box 8279, Pittsburgh, PA. 15218.
We also accept Master Card and Visa, a 3% surcharge will be applied to all credit card payments .
Charges will show on your credit card statement as *Pgh Wedding and Event Services*
In the event of a participant cancellation, the fee is not refundable.

For information or questions, please contact:
Sal Richetti at 412.773.4996 or bigdayent@aol.com

This Agreement shall be governed in accordance with the laws of the State of Pennsylvania.

Vendor applicant acknowledges having read and understood the terms and conditions of this Agreement as SET FORTH IN THIS DOCUMENT AND AGREES TO ABIDE BY ALL TERMS, CONDITIONS AND RULES AS SET FORTH IN THIS AGREEMENT, AS WELL AS ANY NEW OR ADDITIONAL RULES WHICH MAY BE MODIFIED OR LATER REQUIRED.

Applicant Signature_____ Date_____
(Even without a signature, you are agreeing to the terms of the contract by participating as a vendor.)

Pittsburgh BBQ & Band Fest _____ Date_____